

# ProjectLite



Most organisations today have a distributed workforce with multiple projects running simultaneously in different locations. In such a scenario, obtaining real-time status on issues, risks and schedules to ensure successful project management and delivery becomes a challenge. How do you then simplify the project process and planning? How do you avoid the immense paperwork involved? How do you ensure that the multiple people working on a project update their progress status at every stage?

We, at Tata Consultancy Services (TCS), offer our on-demand iON ProjectLite, an integrated solution to address the challenges pertaining to distributed workforce management. This unique offering encompasses the overall project management system from creation and planning to timesheet entry. The solution gives you a complete view of project-related information, ensuring efficiency and productivity.

## Overview

A project lifecycle involves numerous tasks and phases, spanning, creating, planning, managing and updating at each stage. These processes are time-consuming, especially while assigning resources to the various tasks or taking care of dependencies. The tasks also entail a large amount of paperwork. As a result, enterprises incur wastage in terms of time, cost and resources.

Our iON ProjectLite Solution counters these challenges allowing you to create, manage and update projects with as many phases and tasks as required. The solution facilitates easy addition and editing of attachments to tasks and phases. Our solution also allows you to add and view comments, sending an email notification every time a comment is submitted. This ensures better and transparent project management.

Our web-based solution helps organisations create a centralised space for managing projects. iON ProjectLite is enhanced by other features such as:

- Anytime, anywhere access;
- A user-friendly interface;
- Security and affordability;
- Multiple roles for users with different permission levels;
- Support creation of user groups with access privileges;
- Task creation and delegation.

## Benefits

iON ProjectLite allows various people to work on a project simultaneously, facilitating easy and secure access to related information. The solution helps you:

- Track projects;
- Ensure data consistency across different functions;
- Facilitate better scheduling and management of projects;
- Facilitate efficient resource utilisation with reduced costs;
- Ensure team collaboration;
- Measure and monitor project performance vis-à-vis the plan.

## iON ProjectLite Solution – Functionalities

iON ProjectLite has the ability to:

- Manage and track projects;
- Manage phases and sub-phases with respect to a project;
- Manage tasks and activities for every phase or sub-phase;
- View project breakdown hierarchy;
- Search comprehensively based on various aspects;
- Restrict users to manage project-based user access;
- Allocate teams for the projects and drive projects based on roles;
- Track projects at a glance through project dashboards;
- Send notification mails to project team members;
- Ensure user-friendly status icons to view project status;
- Maintain Timesheets:
  - Are completely driven by project-based tasks;
  - Have task-level timesheet entry for assigned tasks;
  - Have the ability to add unassigned tasks;
  - Offer project timesheet approval workflow.

## Why iON

iON provides comprehensive solutions that address varied IT requirements. From network to ERP, iON is offered as a single service, in a pay-per-use model, allowing you to leverage the solution's true potential. iON ensures integration of all processes along with ease of use.

iON promises:

- **High performance in normal broadband;**
- **Stringent security and data privacy;**
- **Guaranteed availability (99 per cent uptime);**
- **Disaster recovery;**
- **Reduced need for IT staff.**

iON, therefore, manages your processes while you use the software. You gain from:

### **Integrated solutions**

We ensure that all your solutions are connected. For example, if you are using a CRM along with an ERP, and have a document management system to organise your files, we ensure that these solutions are connected and work as one. So for you, it is simply IT and not applications.

### **Increased agility**

We bring in the agility to keep pace with changing processes or a new line of business. We help you configure the processes to work differently or simply choose new practices recommended by the software. Our activation system flags on best practices while the system is running. As you pick and choose, we give you more options to choose from.

### **A pay-as-you-use model**

This model eliminates capital investment as we provide the IT infrastructure and software on rent. You pay as you use and only for the number of users who actually use the software. The rent is charged monthly. Typically, the cumulative rental for three years is equal to the capital cost of acquiring similar or lesser software with one-time payment. Usually, the ROI exceeds rental within three months, when best practices are well followed. The rental includes maintenance and training, with no hidden costs.

### **Personalised solutions**

Although this is a cloud service, the software is configurable to each business. You will always get the flavour of your own business by picking and choosing what processes you would need.

### **Automatic upgrades**

We continuously invest in our solutions to ensure best practices. We enrich the software based on user feedback and business and statutory changes. We ensure the upgrade without disrupting the user.



**TATA CONSULTANCY SERVICES**

Hardware + Network + Software + Services

### **About iON**

iON is Tata Consultancy Services' strategic unit for Small and Medium Business. iON provides end - to - end business solutions to the SMB segment, the growth engine of the economy. iON caters to the needs of multiple industry segments with best practices gained through TCS' global experience, domestic market reach, skills, know-how and delivery capabilities.

For more information, visit us at [www.tcsion.com](http://www.tcsion.com)

### **Contact**

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### **About Tata Consultancy Services Ltd (TCS)**

Tata Consultancy Services is an IT services, consulting and business solutions organization that delivers real results to global business, ensuring a level of certainty no other firm can match. TCS offers a consulting-led, integrated portfolio of IT and IT-enabled infrastructure, engineering and assurance services. This is delivered through its unique Global Network Delivery Model™, recognized as the benchmark of excellence in software development. A part of the Tata Group, India's largest industrial conglomerate, TCS has a global footprint and is listed on the National Stock Exchange and Bombay Stock Exchange in India.

For more information, visit us at [www.tcs.com](http://www.tcs.com)

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